

THURNHAM and GLASSON PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to Parish Council Meeting to be held on Monday 13th May 2019 at
Glasson Dock Village Hall commencing at 7.00 pm**

A G E N D A

- 1977.** To receive apologies
- 1978.** To consider & approve Minutes of Meeting held on Monday 8th April 2019
- 1979.** To receive Declarations of Interest
- 1980.** To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting)
- a) Public discussion on matters not covered on the Agenda
 - b) Clerk's report on activities and correspondence since last meeting
 - c) Members updates and reports/matters since the last meeting
- 1981.** To consider the list of planning applications and appeal:

Application No:	Description
19/00460/FUL	Erection of a single storey extension to the rear, erection of an attached garage to the side, construction of a porch to the front and construction of a dormer extension to the rear - 10 Pennine View, Glasson Dock, LA2 0AS

- 1982.** To receive an update on planning authority decisions on previously considered applications (papers enclosed)
- 1983.** To authorise payment of the following accounts:

Cheque No:	Description	Amount
100365	Mr R Bailey - Clerks Fees & Expenses April 2019	£215.16
100366	Mr D Whiteway – Internal Audit Fees	£30.00

- 1984.** To consider draft Newsletter – May 2019 edition (Clerk to Report)
- 1985.** To consider South Lancaster Growth Catalyst and imminent site investigation work
- 1986.** To consider date and time of next meeting

Parish Clerk
28 Wilson Grove
Heysham,
Morecambe, LA3 2PQ

07 May 2019

Tel: 07828254149 Email: clerk@thurnhampc.org.uk

PARISH OF THURNHAM AND GLASSON
Draft Minutes of the Meeting of the Parish Council held at Glasson Dock Village Hall
on Monday 8th April 2019 commencing at 7-00 pm.

Present: Councillor Mr D Whitworth (Chair)
Councillor Mrs B Bulloch
Councillor Mr M Hornshaw
Councillor Mrs C Milligan
Councillor Mrs M Stainton
Councillor Mrs E Stott

Three members of the public attended the meeting

1966 Apologies: Apologies were received from Councillor Christine Milligan

1967 Minutes: It was **RESOLVED** that the Minutes of the meeting held on Monday 4th March 2019 be approved.

1968 Declaration on interests and dispensations: There were no declarations of interest or requested dispensation from Members.

1969 Adjournment for public discussion:

- 1) **Public Discussion:** The Chair welcomed residents to the meeting, including Mrs Julie Young who, following an uncontested election, will be formally joining the Parish Council in May. Residents has no matters that they wished to raise at this meeting.
- 2) **Clerks Report:** The Clerks presented an update on previous actions, activities and resolutions in the last month, including:
 - Two quotations for legal services are being sought regarding the access to Brows Farm;
 - Fixings for installing the bus shelter have now been sourced and Cllr Lamb is in contact with the contractor regarding installation;
 - Members of the new parish council will need to consider and agree lead Members on direction of the work carried out by the parish lengthsman; completion and implementation of the community emergency plan and progress the planned Residents Survey.

The Clerk also reported on correspondence received, including information on the cost of the local elections, receipt of the Precept demanded from the principal authority (Lancaster City Council) for the financial year 2019/2020.

It was **RESOLVED** that the Clerk's report be noted.

- 3) **Member updates / matters:** Members provided updates on actions since the last meeting and matters that need addressing. Councillor Stott reported on a recent meeting with the parish lengthsman to discuss a range of grounds maintenance matters and plans around the villages of Thurnham and Glasson including the Gateway to Glasson area, the children's play area and regular ground maintenance work to be carried out fortnightly between April and September. The troughs/planters are to be placed around the Gateway to Glasson and plants put in.

Councillor Stott was thanked for her work as the parish council's liaison with the parish lengthsman. There was another short discussion about coordinating grounds maintenance work of the other authorities.

Councillor Bulloch again raised the matter of the crowd control barriers adjacent to the Gateway to Glasson that have been there for some time now but appear out of place and unsightly. Councillor Lamb reported that he had been in touch with the contractor regarding the installation of the bus shelter, who had originally offered to do as a contribution to the community. It was reported that due to the delay caused by the bus shelter suppliers the contractor may now be unable to carry out the installation and quotations may have to be sought. A further update is expected for the meeting in May.

Members expressed disappointment in the content of the letter recently received from Glasson Action Partnership which states that the precept demanded from Lancaster City Council for 2019/2020 of £4,600 is 'inadequate' and that an 'opportunity has been missed to improve the balance available for next year'. The letter goes on to 'strongly suggest the Lengthsman's hours and planned maintenance of the parish environment will make the appropriate use of available reserves, thereby giving visible evidence to residents of how money is being spent'

It was that pointed out that the amount of precept demanded was based on a robust assessment of planned income and expenditure in 2019/2020 and existing reserves/balances and fully complies with governance and accounting good practice. A full debate on the amount of precept for 2019/2020 had been discussed fully and openly at a previous meeting of the parish council that the Chair of the Glasson Action Partnership attended.

As this was his last meeting as the chair and a member of the parish council, Councillor Whitworth thanked Members and parish clerks, past and present for their work in representing the parish council and for the support given to him.

In return, Members thanked Councillor Whitworth and Councillors Bulloch, Milligan and Stott, also standing down from the parish council, for their service to the residents of Thurnham and Glasson Dock and the parish council.

It was then, **RESOLVED** that Members reports, updates and planned actions be noted.

1970 Planning applications & statutory consultations: The following planning applications were considered:

Application No:	Description
19/00325/FUL	Erection of a single storey rear extension – Tall Trees, Conder Green Road, Conder Green, Lancaster LA2 0BG

After some discussion, it was **RESOLVED** that planning application 19/00325/FUL be supported in principle

1971 Planning Authority Decisions: Members considered the up-to-date position on decisions of the planning authority (Lancaster City Council) on planning applications previously deliberated. Members commented on the ongoing delay with a decision being made on the planning applications in relation to the Victoria Inn and were pleased to note that the installation of a sculpture and information board at Slack Lane (Planning Application 18/01630/FUL) had been permitted. It was then **RESOLVED** that the decisions of the planning authority be noted and that the reason(s) holding up a decision on the Victoria Inn applications be established.

1972 Accounts for Payment: The following accounts were considered for payment:

Cheque No.	Description	Amount
100363	Mr R Bailey - Clerks Fees & Expenses March 2019	£192.74
100364	Lancashire Association of Local Councils Subscription 2019/2020	£122.47

It was **RESOLVED** that the above accounts be paid.

1973 Glasson Village Liaison Meeting: Councillor Stainton reported on the second of these meetings. Glasson Grain continue to work on solutions to the issues and concerns raised by residents. They are taking samples of the dust particles coming from certain shipments and sending these to an independent examiner for review. Changes are being made to some of the working practices employed by Glasson Grain to address some of the issues raised and they remain keen to improve communications with residents in partnership with the parish council to raise awareness of their working practices and allay some of the concerns that residents have. Glasson Grain are to provide some information for inclusion in the parish newsletter. Lancaster City Council are monitoring and supporting progress being made by Glasson Grain on air quality issues that has been raised.

The meetings will continue to be held on a six-monthly basis as they are proving to be a productive forum for sharing information and addressing issues locally.

After some discussion, it was **RESOLVED** that the update and outcomes from the meeting be noted.

1974 Draft Newsletter: The Clerk presented a draft of the second parish newsletter which outlined the three tiers of local government and the responsibilities as a local authority of parish/town councils. The newsletter also sets out information on the precept for 2019/2020 and how much this represents on the council tax of every resident. The newsletter also set out details of the forthcoming local elections.

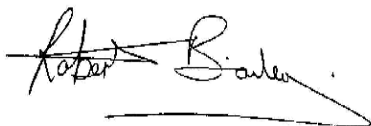
Members welcomed the newsletter and its content but commented that given that the election at this parish council was uncontested the newsletter now needs to be updated to reflect that. The parish clerk shared with Members additional content recently received from Glasson Grain for inclusion in, or as an addendum to, the next edition of the newsletter. The content provided was considered too commercial for inclusion in the newsletter and did not accurately reflect what had been agreed at the liaison meeting.

It was then **RESOLVED** that publication of the newsletter be delayed until after the local elections and considered further at the May meeting of the parish council.

1975 Parish Website & Domain name: The Clerk reported that he had made numerous abortive attempts to contact the previous hosts of the parish council website and domain name without success, resulting in the hosting of the website being lapsed. The Clerk has since arranged for another provider to host the parish website arranged through Tech-Hub limited, now based in Carnforth, who already host several school and local council websites and provide a range of other ICT services.

Members were aware that Tech-Hub Ltd had provided other ICT services and support to the parish council and **RESOLVED** to endorse the actions of the parish clerk in securing a new host for the parish councils website and domain name.

1976 Date of next meeting: The Annual Meeting of the Parish Council will be on **Monday 13th May 2019** immediately followed by the 'ordinary' monthly meeting. The meeting closed at 8:05pm



Clerk to the Council Date:

Chair

Date:

Thurnham with Glasson Parish Council Correspondence – May 2019 meeting



Date	Sender	Topic
03/04/2019	Parish Clerk	Agenda Pack – April Meeting
04/04/2019	Parish Clerk	Notice of Uncontested Election
05/04/2019	Parish Clerk	Receipt of Precept 2019/2020
07/04/2019	Mallatite Ltd	Traffic Safety Products
08/04/2019	Public Sector Executive	e-Newsletter
17/04/2019	Parish Clerk	Draft Newsletter May 2019 edition
17/04/2019	Lancashire County Council	Garden Village/Lancaster J33 Improvement scheme – Site Investigations
17/04/2019	Lancaster City Council	Planning Application 19/00460/FUL
03/05/2019	Lancashire County Council	Notice of definitive map modification order addition of public footpaths around Glasson Canal Basin

Thurnham with Glasson Parish Council

Planning Application Comments & Decisions

May 2019 meeting



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<p>18/00902/FUL - Change of use of pub to mixed use unit comprising of bar at ground floor; 2 holiday flats on the first floor; 2 residential flats on the second floor & demolition of rear link & change of use of barn & outbuildings to form 4 2-bed dwellings – Victoria Hotel, Victoria Terrace, Glasson Dock</p> <p>18/00903/LB - Listed building application for internal and external alterations to facilitate planning application 18/00902/FUL</p>	Comments in support of the application with conditions	Awaiting Decision
<p>18/01336/FUL - Erection of a portal frame warehouse building – Glasson Basin Marina, School Lane, Glasson Dock LA2 0AW</p>	Supported in principle	Awaiting Decision
<p>19/00140/FUL: Erection of single storey rear extension – 1 West View, Glasson Dock LA2 0DF</p>	Supported in principle	Application Permitted
<p>19/00168/REM: Reserved matters application for the erection of one dwelling – Woodside, Ashton Road, Ashton-with-Stodday</p>	Supported in principle	Application Refused
<p>19/00325/FUL: Erection of a single storey rear extension – Tall Trees, Conder Green Road, Conder Green, Lancaster LA2 0BG</p>	Supported in principle	Application Permitted

Thurnham with Glasson Parish Council Newsletter

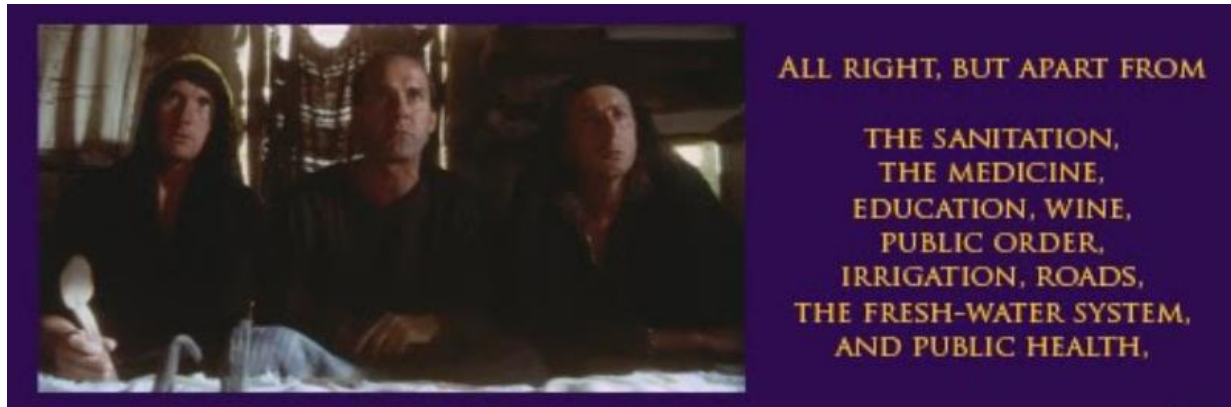
Contact: Bob Bailey, Parish Clerk—28 Wilson Grove, Heysham LA3 2PQ; Tel: 07828 254 149

Email: clerk@thurnhampc.org

Website: <http://www.thurnham-parishcouncil.org/>

May/June 2019

Issue 2



What have the Romans council ever done for us?

How often do we hear people say, “the council should do something about that” or “what do I pay my Council Tax for?” But do you know which council is responsible for providing each of our public services and spending your Council Tax? If the answer to these questions is “no”, then you might find the following article useful.

Size matters: Local government in England can be difficult to understand. In some parts of the country (including other parts of Lancashire) there are **unitary** authorities like Blackpool and Blackburn with Darwen which provide most of their local council services funded through Council Tax.

Here in Thurnham and Glasson the situation is a little more complicated as there are three levels of local government. First, is **Lancashire County Council** which takes the lion’s share of the Council Tax and is responsible for important services such as adult social care, children’s services and many schools, highways, trading standards, libraries and archives, waste and recycling centres to name just a few.

Lancaster City Council, responsible for housing, street cleaning, refuse collection, planning, parks and leisure facilities and environmental health. And last, but by no means least, we have the smallest body of local government, parish/town councils – in our case **Thurnham with Glasson Parish Council**.

The parish council manages community amenities such as a range of general and grounds maintenance activities carried out by our lengthsman; overseeing the play area grounds and equipment and the flower displays around the village. In addition, the parish council has several specific powers at its disposal ranging from the provision and maintenance of allotments, open spaces and parks to public clocks!

The parish council also considers planning applications on developments within the local community and gets involved in a range of consultations from commenting of the City Council’s Local Plan to County and City plans and proposals on such matters as consideration of policies on open green space and air quality.

The parish council is in regular contact, and has developed good working relationships, with other organisations in and around the local area including the Canal and Rivers Trust, Lancaster Port Commission, British Waterways Marina’s Limited and Glasson Grain.

Recently we have been instrumental in (re)introducing a sixth monthly liaison meeting involving the Port Commission, Glasson Grain and Lancaster City Council.

At these meetings Glasson Grain were made aware of several issues causing concern in the village which they took on board and are now looking at a variety of further options to improve working processes. At the same time, the meetings have provided an opportunity for everyone to gain a better understanding of their objectives and working practices and the positive actions already in place. Going forward, there is a commitment from everyone involved in the meetings to improve communications with the local community – this newsletter is one way of doing that!

The parish council also supports local activities such as funding the cost of the annual Christmas tree and lights, community events and the work of the Glasson Action Partnership.

We are in the process of developing a Thurnham with Glasson Community Emergency Plan as the result of a public event last year - and we will be considering the purchase of emergency equipment to be stored at the Village Hall(s) that can be used to improve resilience and keep the local community safe and warm should there be a major disaster.

Parish councillors are proud to serve the community as committed (and unpaid) residents of the village. There are normally seven parish councillors and all places are up for election in May.

What about the money? Thurnham with Glasson parish council has one part-time employee, the parish clerk, who ensures the smooth administration of the parish council's day-to-day business and sound financial management and whose duties include updating the parish council's website.

The parish council receives a very small proportion of your Council Tax to support its work in the form of a "precept" and for the coming financial year it will be asking for an average of 37p a week for a typical Band D property.



We believe the parish council uses your money sensibly and honestly to promote, protect and develop our village. But we serve the local community and we want to hear what you think.

So, whether you have an idea about how we can make improvements to local amenities or you want reassurances about how we are spending the precept we want to hear from you.

Please contact us by email: clerk@thurnhampc.org or by telephone: 07828 254 149.

Perhaps you might like to consider standing for election to the parish council in May? If so, you can obtain more details on how to set about doing this from elections@lancaster.gov.uk.



Local Elections: Voters went to the polls on **Thursday 2nd May** to elect 60 new councillors to represent them on Lancaster City Council. **Thurnham with Glasson Parish Council** is made up of seven councillors. As there were fewer than seven nominations the election was uncontested, with the following councillors being elected: Councillors Simon Bibby; Michael Hornshaw; Beverley

Lamb; Mary Smyth; Margaret Stainton and Julie Young, leaving one vacancy to be filled by co-option.

Become a councillor: All councils are led by democratically elected councillors who set the vision and direction and represent their local community. Councillors are elected to the local council to represent their own local community, so they must either live or work in the area. Being an effective councillor requires both commitment and hard work, but the role offers the chance to make a huge difference to the quality of life for people in our local area.

For more detailed information please visit the [Be a councillor](#) website. There is additional support available if you're disabled and considering standing for elected office.

If you want to be considered as a councillor for Thurnham with Glasson Parish Council, please contact the Parish Clerk for more details and to arrange an informal interview.

Bob Bailey
Clerk of Thurnham Parish Council

Phone:
Fax:
Email: gardenvillage@lancashire.gov.uk

Your ref:
Our ref:
Date: 16 April 2019

Dear Mr Bailey

South Lancaster Growth Catalyst and imminent site investigation work

I wanted to update you about progress on the South Lancaster Growth Catalyst programme and to seek your support for the proposals.

Lancashire County Council has recently submitted a bid for £140m to the Government's Housing Infrastructure Fund to support a programme of significant investment in transport infrastructure in and around the A6 corridor in order to unlock the development of the South Lancaster Strategic Growth Area and over 10,000 homes.

The A6 corridor has long been identified as a key area for the district's long term housing need. In 2017 the Government endorsed the principle of large-scale development in this location, with Bailrigg Garden Village being approved as one of 14 new garden villages.

It is acknowledged that development on the proposed scale needs to be accompanied by investment in the transport infrastructure, in order to address network capacity constraints that are holding back the future growth of the city.

Underpinned by and supporting the aims of both the draft Local Plan (formal examination of which began on 9 April) and the Lancaster District Highways and Transport Masterplan, the South Lancaster Growth Catalyst programme comprises four projects, which represent a once in a generation opportunity to shape the city's future. These are:

- A new Bus Rapid Transit (BRT) network, including reconfiguration of the city centre's one-way gyratory system to allow priority to be given to buses and other forms of sustainable travel
- A new cycling and walking superhighway (CSH) linking the city centre with South Lancaster, again to encourage increased uptake of sustainable modes of travel

- The reconfiguration of junction 33 of the M6 to provide a direct connection to the motorway for south Lancaster, which addresses the current bottleneck at Galgate
- The provision of strategic highways and utilities to the proposed garden village site, including a new bridge to take the West Coast Main Line across the new access road, in order to open up the site for development.

We are about to notify local landowners that we will be carrying out investigative work, as part of planning for the transport improvements and access to the proposed Garden Village. This investigative work is necessary for the statutory planning process, which is needed to enable these improvements to be delivered.

As part of this work, we will need to go onto people's land to capture more detailed knowledge of the ecology, landscape and environment in this area.

A letter is being sent to landowners in the affected area informing them of the work, along with a legal notice which sets out our rights to do so. The letter also advises landowners that carrying out survey work on their property does not necessarily mean that it would be part of any future scheme. The purpose of this work is to help us to build up a more detailed picture of the entire area to inform engineering decisions and detailed proposals.

The initial ideas about the location and broad principles of the garden village project were the subject of public consultation undertaken by Lancaster City Council last summer. Further extensive public consultation on the emerging proposals must and will occur as part of the statutory planning process, before any plans are officially agreed for the garden village project and any associated highway works.

We wanted to let you know about the broader project and the imminent communication exercise on one of the specific elements, as this is likely to provoke public interest and may lead to you receiving enquiries.

If you have any questions, please contact the team and we will endeavour to answer them as far as we can. Our email is GardenVillage@lancashire.gov.uk

Yours sincerely



Andrew Barrow
Programme Manager

