

THURNHAM with GLASSON PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to Parish Council Meeting to be held on Monday 1st July 2019 at
Glasson Dock Village Hall commencing at 7.00 pm**

A G E N D A

- 1987.** To receive apologies
- 1988.** To consider & approve Minutes of Meeting held on Monday 3rd June 2019
- 1989.** To receive Declarations of Interest
- 1990.** To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting)
- a) Public discussion on matters not covered on the Agenda
 - b) Clerk's report on activities and correspondence since last meeting
 - c) Members updates and reports/matters since the last meeting
- 1991.** To consider arrangements for co-option to the parish council
- 1992.** To consider the list of planning applications and appeal:

Application No:	Description
19/0168/FUL	Construction of a front dormer with first floor balcony to the side & creation of raised decking to the rear with balustrade – Cranewood, Tarnwater Lane, Ashton with Stodday, Lancaster LA2 0AH
19/00687/REM	Reserves matters application for the erection of 1 residential dwelling – Woodside, Ashton Road, Ashton with Stodday, Lancaster LA2 0AJ
19/00784/FUL	Erection of a first floor extension and installation of a pitched roof to existing single storey rear extension – 28 Tithebarn Hill, Glasson Dock, Lancaster LA2 0DQ

- 1993.** To receive an update on planning authority decisions on previously considered applications (papers enclosed)
- 1994.** To consider insurance renewal 2019/2020
- 1995.** To authorise payment of the following accounts:

Cheque No:	Description	Amount
100371	Mr R Bailey - Clerks Fees & Expenses May 2019	£214.24
100372	Bay typesetters – Newsletter printing	£85.00
100373	Came & Company – Insurance Renewal 2019/2020	£287.71

- 1996.** To consider A588 Upper and Lower Thurnham traffic matters
- 1997.** To consider parking issues – Glasson Dock
- 1998.** To consider Glasson Play Area closure and wall
- 1999.** To consider date and time of next meeting

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Parish Clerk
28 Wilson Grove
Heysham,
Morecambe, LA3 2PQ

25 June 2019

Tel: 07828254149 Email: clerk@thurnhampc.org.uk

PARISH OF THURNHAM WITH GLASSON
Draft Minutes of the Meeting of the Parish Council held at Glasson Dock Village Hall
on Monday 3rd June 2019 commencing at 7-30 pm.

Present: Councillor Mr M Hornshaw (Chair)
Councillor Mr S Bibby
Councillor Mrs M Stainton
Councillor Ms M Smyth

Two members of the public attended the meeting

1987 Apologies: Apologies were received from Councillors Lamb and Young. The Chair welcomed Councillor Smyth to the parish council

1988 Minutes: It was **RESOLVED** that the Minutes of the meeting held on Monday 13th May 2019 be approved.

1989 Declaration on interests and dispensations: There were no declarations of interest or requested dispensation from Members. The Clerk advised that following the local election Members will need to complete and sign *Declarations of Acceptance of Office* and *Declarations of Interest* forms. **ACTION:** Clerk to send blank copies to Members to complete and return

1990 Adjournment for public discussion:

- 1) **Public Discussion:** The Chair of Glasson Action Group (GAP) raised the issues of the capstan which needs re-painting. There was a discussion about its history and ownership and location. It is understood that the artefact is the responsibility of the parish council and located on land that has been leased to Marina's Ltd by the Canal and Rivers Trust. The Chair of GAP reported that BWML had supplied the paint for GAP to carry out the painting.
- 2) A resident asked about the arrangements to fill the vacancy of the parish council. He was advised that, in line with legislation, notice of the vacancy will be given and the vacancy filled following an informal interview with Members. It was reported that notice would appear in the newsletter in the next few days, in the village noticeboard and on the parish council's website.
- 3) **Clerks Report:** The Clerks presented an update on previous actions, activities and resolutions in the last month, including:
 - a) An update on initial actions regarding traffic issues on the A588 and parking on Ten Row/Tithebarn following concerns raised by a resident;
 - b) Amendment of the Parish Newsletter which has now been submitted for printing. Members agreed that the same arrangements will be made for the distribution of the Newsletter around the parish.;
 - c) The Clerk also reported on correspondence received not otherwise on the Agenda for the meeting including site investigations to be carried out by Lancashire County Council as part of the Bailrigg Garden Village/Junction 33 improvement scheme. There was discussion on the scheme and several concerns raised with the general proposals. Members were reminded that there had previously been detailed consultation on the scheme. **ACTION:** Parish Clerk to write to Ellel Parish Council to seek their views on the site investigations work and the wider scheme.

It was then **RESOLVED** that the Clerk's report be noted.

- 4) **Member updates / matters:** Members commented on several matters including:
 - a) residents have raised concerns on parking issues and driver behaviour within Glasson, particularly around the Gateway to Glasson area and Ten Row and Tithebarn Hill where vehicles are constantly parked on the pavements causing problems for pedestrians and wheelchair users etc. Parking on the 'turnaround' leaves insufficient room to manoeuvre resulting in vehicles being damaged and access for deliveries and emergency services being restricted. Parking is also causing an issue with the line of sight of approaching traffic.

- b) It was commented that these are long-standing matters, not helped by increasing vehicle numbers and it was also acknowledged that there is no easy solution, but Members would like to pursue options going forward working with the authorities and using its own powers as necessary; **ACTION:** Parish Clerk to raise matters with County Highways and County Councillor
- c) Members also commented on the volume, speed and noise of traffic through Thurnham (A588/Cockerham Road) that have significantly increased over the years and are a major concern for residents. There was a short discussion on possible solutions, but it was acknowledged that a long-term strategy involving the authorities needs to be established to reduce the risks; **ACTION:** Parish Clerk to raise matters raised in a) and b) above with Lancashire County Council Highways and the County Councillor in the first instance
- d) There was a suggestion and subsequent discussion on part of the main car park at Glasson possibly being used for long stay vehicles such as overnight camper vans that currently park on nearby streets. Members commented that this had been considered in the past but had not been supported by the local community. Members were also reminded that BWML had recently taken ownership of the Car Park and it was noted that since then BWML had come under new ownership. **ACTION:** Parish Clerk to invite BWML representatives to a future meeting of the parish council.
- e) There was a discussion on the posting of notices in the noticeboards in Thurnham and Glasson. **ACTION:** Councillor Young will post Notice of meetings in the noticeboard in Glasson and the position in Thurnham to be reviewed when the bus shelter is in place on Main Road;
- f) Residents have queried whether conservation permissions are required / in place for building works currently being carried out on land adjacent to the Café de Lune. **ACTION:** Parish Clerk to make enquiries and report back;
- g) Comments have also been raised about the delayed installation of the bus shelter on the main road through Thurnham. There was a discussion about the circumstances leading to its installation being delayed. **ACTION:** Parish Clerk to follow up and report back
It was then **RESOLVED** that Members reports, updates and planned actions be noted.

1991 Planning applications & statutory consultations: The following planning applications were considered:

Application No:	Description
19/00538/FUL	Erection of an agricultural livestock building and creation of an area of hardstanding – Gardner’s Farm, Moss Lane, Thurnham, LA2 0AX

After some discussion, it was **RESOLVED** that the above planning application be supported in principle

1992 Planning Authority Decisions: Members considered the up-to-date position on decisions of the planning authority (Lancaster City Council) on planning applications previously deliberated. All four applications previously considered were awaiting a decision to be made. It was **RESOLVED** that the decisions of the planning authority be noted.

1993 Accounts for Payment: The following accounts were considered for payment:

Cheque No.	Description	Amount
100367	Mr R Bailey - Clerks Fees & Expenses April 2019	£215.16
100368	Lengthsman – work and materials	£509.38
100369	Glasson Village Hall – annual allowance	£120.00
100370	Thurnham Memorial Hall – annual allowance	£60.00

It was **RESOLVED** that cheque number 100367 be paid and the remainder subject to discussion at Agenda items 1994 and 1995 below.

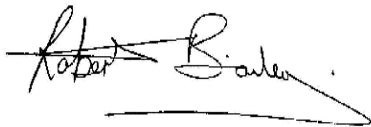
1994 Parish Lengthsman: There was another discussion about the management of the work of the parish lengthsman and liaison with a Member of the parish council. It was reported that the lengthsman had recently carried out some significant work in the parish being:

- Repair to stile
- Paint planters and fill with plants
- Weeding and planting at the Glasson Gateway

Members were reminded of the approved 2019/2020 annual budget for the parish lengthsman and grounds maintenance. Members were advised that the invoices now submitted by the parish lengthsman included 19 ½ hours work, materials and plants. It was then **RESOLVED** that the Chair, Councillor Hornshaw be appointed as the parish council liaison with the lengthsman and that payment (see 1993) be deferred until invoices/vouchers relating to materials and plants purchased is provided.

1995 Village Hall Allowances: Members discussed the annual allowance to be given to the committees of the Glasson Village Hall and Memorial Hall at Thurnham. After some discussion, it was **RESOLVED** that payments would remain the same as the previous year, being £120 for Glasson Village Hall and £60 for Thurnham Memorial Hall and that payments be made as set out in Agenda item 1993

1996 Date of next meeting: The next meeting of the Parish Council will be on **Monday 3rd June 2019**. The meeting closed at 8:20pm



Clerk to the Council Date:

Chair

Date:

Thurnham with Glasson Parish Council Correspondence – July 2019 meeting



Date	Sender	Topic
25/05/2019	Clerk	June Agenda Pack
27/05/2019	Clerk	May/June Newsletter
04/06/2019	Clerk	Submission of AGAR and supporting documents to External Auditors
07/06/2019	Came & Company	Insurance renewal
07/06/2019	Clerk	Planning enforcement submission
07/06/2019	Clerk	Declaration of acceptance of office; Declaration of interests
11/06/2019	Lancashire County Council	Parking & driver behaviour
11/06/2019	Lancaster City Council	Glasson Dock Play Area Wall
11/06/2019	Lancaster City Council	Planning Application 19/00687/REM
11/06/2019	Clerk	Parish Council Vacancy
12/06/2019	Lancaster City Council	Closure of Glasson Play Area
13/06/2019	Lancashire County Council	A588 Upper and Lower Thurnham traffic issues
13/06/2019	Lancaster City Council	Request for further information re Planning enforcement submission
14/06/2019	Lancaster City Council	Planning Application 19/00618/FUL
14/06/2019	External Auditor	Request for AGAR exemption certificate
15/06/2019	Clerk	Proposed co-option process
15/06/2019	Clerk	Request to candidate to submit a written application re Casual Vacancy
17/06/2019	Clerk	Ellel Parish Council re Site Investigation and Bailrigg Garden development
17/06/2019	Clerk	BWML to request a joint meeting
17/06/2019	Environment Agency	Cocker sands historic documents
19/06/2019	Clerk	Submission of AGAR exemption certificate
21/06/2019	Resident	Website & governance queries
22/06/2019	Lancaster City Council	Planning Application 19/00784/FUL
24/06/2019	Lancashire County Council	Parking & driver behaviour

Thurnham with Glasson Parish Council

Planning Application Comments & Decisions

July 2019 meeting



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<p>18/00902/FUL - Change of use of pub to mixed use unit comprising of bar at ground floor; 2 holiday flats on the first floor; 2 residential flats on the second floor & demolition of rear link & change of use of barn & outbuildings to form 4 2-bed dwellings – Victoria Hotel, Victoria Terrace, Glasson Dock</p> <p>18/00903/LB - Listed building application for internal and external alterations to facilitate planning application 18/00902/FUL</p>	Comments in support of the application with conditions	Awaiting Decision
<p>18/01336/FUL - Erection of a portal frame warehouse building – Glasson Basin Marina, School Lane, Glasson Dock LA2 0AW</p>	Supported in principle	Application permitted
<p>19/00460/FUL: Erection of a single storey extension to the rear, and construction of a dormer extension to the rear - 10 Pennine View, Glasson Dock, LA2 0AS</p>	Supported in principle	Application permitted
<p>19/00538/FUL: Erection of an agricultural livestock building and creation of an area of hardstanding – Gardner’s Farm, Moss Lane, Thurnham, LA2 0AX</p>	Supported in principle	Application permitted