

THURNHAM with GLASSON PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to Parish Council Meeting to be held on Monday 2nd September 2019 at
Glasson Dock Village Hall commencing at 7.00 pm**

A G E N D A

- 2013.** To receive apologies
- 2014.** To consider & approve Minutes of Meeting held on Monday 1st July 2019
- 2015.** To elect Chair of the parish council for the municipal year 2019/2020
- 2016.** To receive Declarations of Interest
- 2017.** To receive an update on activities from British Waterways Marina's Ltd (BWML)
- 2018.** To consider Saltcotes Pond Conservation Report – Glasson Action Partnership
- 2019.** To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting)
- a) Public discussion on matters not covered on the Agenda
 - b) Clerk's report on activities and correspondence since last meeting
 - c) Members updates and reports/matters since the last meeting
- 2020.** To consider the list of planning applications and appeal:

Application No:	Description
19/00891/FUL	Change of use of pub to mixed use unit comprising of bar at ground floor; 2 holiday flats on the first floor; 2 residential flats on the second floor & demolition of rear link & change of use of barn & outbuildings to form 4 2-bed dwellings – Victoria Hotel, Victoria Terrace, Glasson Dock
19/00892/LB	Listed building application for internal and external alterations to facilitate planning application 19/00891/FUL
17/00965/VCN	Change of use of land to touring caravan site, erection of a facilities building, associated regrading of land, landscaping, formation of access road, lay-bys, & cycle link & creation of wildlife pond – Land at The Hayloft Barn, Ashton Road, Ashton
19/00967FUL	Demolition of existing detached classroom building & erection of a single storey rear classroom extension – Thurnham Glasson Primary School, School Lane, Glasson Dock LA2 0AR
Temporary Road Clousure: Conder Green Road, Thurnham – 0800 21st October until 1700 1st November 2019	

- 2021.** To receive an update on planning authority decisions on previously considered applications (papers enclosed)

THURNHAM with GLASSON PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

2022. To authorise payment of the following accounts:

Cheque No:	Description	Amount
100374	Greg Robinson – Lengthsman services	£380.00
100371	Mr R Bailey - Clerks Fees & Expenses July & August 2019	£403.32
100373	Came & Company – Insurance Renewal 2019/2020 balance	£ 15.14
100374	Chairman’s Allowance	£ 40.00

2023. To consider update on arrangements for co-option to the parish council

2024. To consider arrangements for the appointment of parish lengthsman and roles & responsibilities

2025. To consider [Local Plan Proposed Main Modifications Consultation](#)

2026. To consider date and time of next meeting

**Parish Clerk
28 Wilson Grove
Heysham,**

28 August 2019

Morecambe, LA3 2PQ

Tel: 07828254149

Email: clerk@thurnhampc.org.uk

PARISH OF THURNHAM WITH GLASSON
Minutes of the Meeting of the Parish Council held at Glasson Dock Village Hall on
Monday 1st July 2019 commencing at 7-00 pm.

Present: Councillor M Stainton (Chair)
Councillor S Bibby
Councillor B Lamb
Councillor M Smyth
Councillor J Young

Four members of the public attended the meeting

2000 Apologies: Apologies had been received from Councillor Hornshaw

2001 Minutes: It was **RESOLVED** that the Minutes of the meeting held on Monday 3rd June 2019 be approved.

2002 Declaration on interests and dispensations: There were no declarations of interest or requested dispensation from Members.

2003 Adjournment for public discussion:

- 1) **Public Discussion:** The Chair of Glasson Action Group (GAP) submitted a report on the Saltcotes Pond conservation area with the aim of assisting the parish council with its care and maintenance. **ACTION:** Parish Clerk to circulate report for consideration at the September meeting of the parish council.
- 2) City Councillor Whitworth introduced himself having been recently elected as ward Councillor for Ellel. He encouraged the parish council and residents to contact him with any issues or concerns relating to the services and functions of Lancaster City Council
- 3) **Clerks Report:** The Clerks presented an update on previous actions, activities and resolutions in the last month, including:
 - a) Publication and distribution of parish newsletter;
 - b) Submission of the Annual Governance & Accountability Return and supporting documents to External Auditors;
 - c) Matters raised with Lancashire County Council on traffic management issues and parking and driver behaviour (Agenda items 2009 & 2010 refer);
 - d) Issues raised with Lancaster City Council regarding the wall at the Glasson play area (Agenda item 2011 refers) and planning enforcement
 - e) Managing arrangements for the co-option of a parish councillor;
 - f) Contacting Ellel parish council re Bailrigg Garden development;
 - g) Responding to residents regarding questions raised about the parish council's website and a crane 'abandoned' at ...

The Clerk also reported on correspondence received not otherwise on the Agenda for the meeting.

After some comments and questions, it was then **RESOLVED** that the Clerk's report and correspondence be noted.

- 4) **Member updates / matters:** Members commented on matters including:
 - a) Overgrown hedges and nettles on School Lane **ACTION:** Report to Lancashire County Council;
 - b) Development of a parish map. **ACTION:** Investigate existence of a map previously developed and need for a new one to be commissioned;
 - c) Need for life belts around the dock and suitable signage: **ACTION:** Follow up with the Canal & Rivers Trust Report to Lancashire County Council;
 - d) Bus shelter Thurnham Main Street **ACTION:** Councillor Bibby to follow up and arrange installation

It was then **RESOLVED** that Members reports, updates and planned actions be noted.

2004 Parish Council co-option: The parish clerk reported that following notice of the parish council vacancy two expressions of interest had been received. After some discussion, it was **RESOLVED** that interviews be carried out by Councillors Bibby, Hornshaw and Stainton at a date to be agreed.

2005 Planning applications & statutory consultations: The following planning applications were considered:

Application No:	Description
19/0168/FUL	Construction of a front dormer with first floor balcony to the side& creation of raised decking to the rear with balustrade – Cranewood, Tarnwater Lane, Ashton with Stodday, Lancaster LA2 0AH
19/00687/REM	Reserves matters application for the erection of 1 residential dwelling – Woodside, Ashton Road, Ashton with Stodday, Lancaster LA2 0AJ
19/00784/FUL	Erection of a first-floor extension and installation of a pitched roof to existing single storey rear extension – 28 Tithebarn Hill, Glasson Dock, Lancaster LA2 0DQ

After some discussion, it was **RESOLVED** that the above planning application be supported in principle

2006 Planning Authority Decisions: Members considered the up-to-date position on decisions of the planning authority (Lancaster City Council) on planning applications previously deliberated. Members were informed that a decision in the planning application (18/00902/FUL) and listed building application (18/00903/LB) in relation to the Victoria Inn is still awaited. Three other planning applications supported by the parish council have been permitted.

After a short discussion, it was **RESOLVED** that the decisions of the planning authority be noted.

2007 Insurance renewal: The Clerk presented the insurance renewal documents for 2019/2020 including public and products liability and employer’s liability cover. Members considered whether there had been any significant incidents or changes in circumstances that would need an amendment to the existing policy, noting that a large claim had been made during 2018/2019 to replace the bus shelter that had been written off following storm damage. Members were advised that the annual insurance would be reduced if the parish council agree to a three-year agreement with the current insurers. After some discussion it was **RESOLVED** that the parish council’s insurance cover be unamended and that a three-year agreement with the insurers be approved.

2008 Accounts for Payment: The following accounts were considered for payment:

Cheque No.	Description	Amount
100371	Mr R Bailey - Clerks Fees & Expenses May 2019	£214.24
100372	Bay typesetters – Newsletter printing	£ 85.00
100373	Came & Company – Insurance Renewal 2019/2020	£287.71

It was **RESOLVED** that the above accounts be paid.

2009 Thurnham Traffic matters: The parish clerk reported that he had written to County Highways district lead regarding several traffic matters raised by residents in Thurnham around the speed and type of vehicles travelling along the A588 Lancaster Road/Main Road between Cockerham and Cinder Green.

A response has been received advising that County Highways are planning to install average speed camera enforcement on the A588 alongside other safety measures in the next few years. Work is currently in progress and currently at the development stage. Once a scheme proposal has been completed, consultation will take place with stakeholders including the parish council.

The location where you have concerns have been raised will be assessed in terms of average vehicle speeds and the occurrence of injury collisions, which will enable activity to be prioritised. The Speed Management Group, a partnership between Lancashire County Council and the Police, will consider that information, to determine what action, if any, will be taken to address the concerns. Subsequent action can include police enforcement, installation of temporary signs, community road watch or engagement and education activity.

A programme of work and actions planned are published on the Lancashire County Council, *Lancashire Insight* pages of their website and updated monthly with newly assessed sites. It identifies the proposed responses to any concerns raised and timescales for implementation.

Lancashire County Council are also working with colleagues as part of the Lancashire Road Safety Partnership to further improve the process, particularly in terms of how complaints can be reported through a single point of access.

Members were pleased that plans are being made to address the matters raised and it was **RESOLVED** that the update from Lancashire County Council be noted and reported in the December issue of the parish newsletter

2010 Parking issues – Glasson Dock: The parish clerk reported that following concerns raised by several residents he had contacted County Highways on obstructive parking and driver behaviour around the Gateway to Glasson area and Ten Row and Tithebarn Hill.

County Highways responded that these are residential roads with limited parking available for adjacent properties and that further restrictions could not be considered as this would cause similar issues on other unrestricted streets in the area.

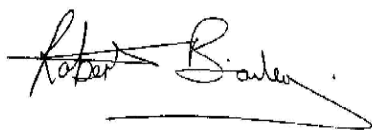
Enforcement will continue in areas covered by traffic regulation orders and it was advised that the police should be contacted to enforce unnecessary obstruction as they have the powers to deal with this.

After some discussion and comments, it was **RESOLVED** that the advice of County Highways be noted and that further consideration be given as to how the parish council can raise awareness of the issues raised and can influence improvement in influence driver behaviour.

2011 Glasson Play Area: Members were informed that the bulging wall at the Glasson Paly Area had been reported to Lancaster City Council and the play area subsequently closed. The resident who had originally raised the issue was concerned that unless action is taken the play area may be closed for some time.

After some discussion, it was **RESOLVED** that the Parish Clerk to arrange a site meeting with representatives from Lancaster City Council Public Realm and the residents adjacent to the play area to discuss plans to investigate the cause of the walls deterioration; its repair and to re-open the play area.

2012 Date of next meeting: The next meeting of the Parish Council will be on **Monday 2nd September 2019**. The meeting closed at 8:10pm



Clerk to the Council Date:

Chair

Date:

GLASSON ACTION PARTNERSHIP

Saltcotes Pond Conservation Report – to Thurnham and Glasson Parish Council.

The primary object of this report is to assist the Parish Council with their care of Saltcotes, using the management plan (attached) as the basis of discussion with Lancaster & District Conservation Volunteers, a group set up in the late 1980's to assist in the management of wildlife habitats for or on behalf of voluntary or charitable organisations in our District.

The purpose would be to ascertain the level of work needed to tidy up Saltcotes Pond prior to the management plan being utilised in future, together with a ball park figure of cost.

I recently met with Liz Alexander, a lead member of Lancaster & District Conservation Volunteers. She thought the area was lovely, needing little change to improve the landscape in the short term. Her thoughts are included in this report, intended for the next two years onwards.

Area A – retain the grass cutting regime contracted with the City Council. This gives easy access to the bench and roadside vision but to include mowing round the circumference of the ponds up to the water's edge to give clear visibility of the ponds, helping to keep a pond edge. Wild flowers would then join rough grass on the bank at the back and sides of the site, giving an attractive visual impact for people and wildlife to enjoy.

Area B/C – Reduce cutting to once per year in late summer, with cuttings raked and stacked at the back of the willow coppice.

The willows need coppicing. To avoid too much destruction and disturbance to wildlife, work on the central trees in each group from November to February during 2019-2020, completing the task during winter months, 2020-2021.

The Ponds - Invasive plants and duckweed, particularly in the western pond, could be thinned out by a friendly farmer and digger as the best and cost effective way, with rushes and duckweed stacked under the hedges at the back of the site. Aquatic plants in the ponds would help to control duckweed in the future, although it will not be completely eradicated whatever is done.

Protect the bridge woodwork with a weather-proofing product any time now.

Looking at the overall work programme, it could be summarised:

1 day per annum with digger to thin ponds – cost depending on friendly farmer.

1 group day per annum to trim and remove vegetation (as per B/C).

1 group day per annum over 2 years to coppice and stack willow.

Lancaster & District Conservation Volunteers would be £100 per day, supplying saws/loppers, relevant tools and would anticipate volunteers from the community joining them on group days usually Sundays.

Glasson Action Partnership members hope that Parish Councillors find this information useful in planning for the care and enhancement of Saltcotes over the next two years, conserving this special amenity as a place of interest and charm alongside the road into Glasson Dock itself.

Christine Rowland, Chair/Secretary, July 2019, for and on behalf of Glasson Action Partnership.

Thurnham with Glasson Parish Council

Correspondence – September 2019 meeting



Date	Sender	Topic
26/06/2019	Parish Clerk	July Agenda pack
01/07/2019	Parish Clerk	Request to complete and return declaration of acceptance of office and interests
04/07/2019	Parish Clerk	Notification that BWML will attend the September meeting
11/07/2019	Parish Clerk	Update on site meeting at Glasson Play Area
11/07/2019	Councillor Stainton	Update on Conder Green query
18/07/2019	Lancashire County Council	Potholes & Transport Asset Management Plan
20/07/2019	Lancaster City Council	Planning Application 19/00892/LB & 19/00891/FUL
22/07/2019	Lengthsmen	Notification of termination of contract
30/07/2019	Lancaster City Council	Planning Application 17/00965/VCN
06/08/2019	Lancashire County Council	Conder Green Road, temporary road closure
20/08/2019	Lancaster City Council	Local Plan proposed Main Modifications Consultation
20/08/2019	Lancashire County Council	Temporary Road Closure: Conder Green Road, Thurnham 21/10-1/11/19
21/08/2019	Lancaster City Council	Planning application 19/00967/FUL

Thurnham with Glasson Parish Council

Planning Application Comments & Decisions

September 2019 meeting



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<p>18/00902/FUL - Change of use of pub to mixed use unit comprising of bar at ground floor; 2 holiday flats on the first floor; 2 residential flats on the second floor & demolition of rear link & change of use of barn & outbuildings to form 4 2-bed dwellings – Victoria Hotel, Victoria Terrace, Glasson Dock</p> <p>18/00903/LB - Listed building application for internal and external alterations to facilitate planning application 18/00902/FUL</p>	Comments in support of the application with conditions	Application withdrawn
<p>18/01336/FUL - Erection of a portal frame warehouse building – Glasson Basin Marina, School Lane, Glasson Dock LA2 0AW</p>	Support in principle	Application withdrawn
<p>19/0168/FUL: Construction of a front dormer with first floor balcony to the side& creation of raised decking to the rear with balustrade – Cranewood, Tarnwater Lane, Ashton with Stodday, Lancaster LA2 0AH</p>	Support in principle	Application permitted
<p>19/00687/REM: Reserves matters application for the erection of 1 residential dwelling – Woodside, Ashton Road, Ashton with Stodday, Lancaster LA2 0AJ</p>	Support in principle	Application refused
<p>19/00784/FUL: Erection of a first-floor extension and installation of a pitched roof to existing single storey rear extension – 28 Tithebarn Hill, Glasson Dock, Lancaster LA2 0DQ</p>	Support in principle	Application permitted