

# **THURNHAM with GLASSON PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to Parish Council Meeting to be held on Monday 3<sup>rd</sup> February 2020 at  
Glasson Dock Village Hall commencing at 7.00 pm**

### **A G E N D A**

- 2083.** To receive apologies
- 2084.** To consider & approve Minutes of Meeting held on Monday 6<sup>th</sup> January 2020.
- 2085.** To receive Declarations of Interest
- 2086.** To introduce new Parish Clerk Mrs Gill Mason
- 2087.** To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting)
1. Public discussion on matters not covered on the Agenda
  2. Clerk's report on activities and correspondence since last meeting
  3. Members updates and reports/matters since the last meeting
- 2088.** To consider the list of planning applications and appeal:

<b>Application No:</b>	<b>Description</b>
19/01457/FUL	Demolition of existing agricultural building & erection of a kennel building, change of use of agricultural buildings to form associated reception building and dog training buildings, change of use of agricultural land to form dog exercise area, construction of internal roads and parking areas & installation of a package treatment plant – Herons Wood Farm, Lancaster Road, Conder Green, Lancaster
19/01057/FUL	Erection of a two-storey side extension, a single storey side/rear extension with balcony above and a two storey outbuilding – Canal Cottage, School Lane, Glasson Dock, Lancaster

- 2089.** To receive an update on planning authority decisions on previously considered applications (papers enclosed)
- 2090.** To authorise payment of the following accounts:

<b>Cheque No:</b>	<b>Description</b>	<b>Amount</b>
100390	Mr R Bailey - Clerks Fees & Expenses January 2020	£215.16
100391	Tech Hub Ltd – G-Suite annual renewal & domain name	£ 71.35

- 2091.** To consider any update on Bus shelter(s)
- 2092.** To consider Parish Lengthsman vacancy
- 2093.** To consider date and time of next meeting (2<sup>nd</sup> March 2020)

**Parish Clerk  
28 Wilson Grove  
Heysham,**

**29 January 2020**

# **THURNHAM with GLASSON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

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**PARISH OF THURNHAM WITH GLASSON**  
**Minutes of the Meeting of the Parish Council held at Glasson Dock Village Hall on**  
**Monday 2<sup>nd</sup> December 2019 commencing at 7-00 pm.**

**Present:** Councillor Stainton (Chairman)  
Councillor Bibby  
Councillor Stalker  
Councillor Smyth  
Councillor Young

In attendance: Bob Bailey, Parish Clerk, Paula Doherty, Lancaster City Council and five members of the public

**2069 Apologies:** Apologies were received from Councillors Hornshaw and Lamb

**2070 Minutes:** It was **RESOLVED** that, subject to minor amendments, the Minutes of the meeting held on Monday 2<sup>nd</sup> December 2019 be approved.

**2071 Declaration on interests and dispensations:** There were no declarations of interest or requested dispensation from Members.

**2072 Connecting Communities:** Paula Doherty from Lancaster City Council's Connecting Communities team attended the meeting and gave a short presentation on their work. It was explained that they are a new team within the Council and that their main responsibility is to engage with local communities and to promote all the great work that is currently happening. They also aim to gain an understanding of issues that communities are facing so that they can provide support and assistance, with the objective of helping to make the Lancaster District and its communities a successful and healthy place to live.

Members asked several questions about the objectives of the team and commented on how they could be a good point of contact for liaising with both principle authorities and other governing bodies and organisations.

A specific area of work where it is felt that the team could help with was the long-standing issue of gaining clarity on grounds maintenance around the village which is particularly complicated given that both local authorities, the Canal and Rivers Trust, British Waterways Marina and the Port Commission all appear to have various responsibilities around the villages of Thurnham & Glasson

It was then **RESOLVED** that Paula Doherty be thanked for taking the time to attend the meeting and give her presentation.

**2073 Adjournment for public discussion:**

- 1) **Public Discussion:** The Chair of GAP commented on the proposed award of £500 from the parish council subject to further clarification on the insurance implications and discussion with Lancaster & District Conservation volunteers and Lancashire & Merseyside Community Fund. It was reported that these matters had, or were nearing, a conclusion and it was requested that the parish council confirms that all assurances are in place so that funds can be released, and work can commence on site. Members noted that this was an agenda item in the meeting.

GAP further requested that the parish council considers funding GAP volunteers the subscription needed to join Lancaster & District Conservation Volunteers at a cost of £36.

Residents then raised the need for a new bus shelter at Glasson Dock as a result of a change in the bus route. This is primarily for the bus into Lancaster, but it could also be used for those travelling to Knott End. It is unclear why this change has been made but may have coincided with some maintenance works undertaken to the Swing Bridge by the Canal and River Trust at the time. Members thanked the residents for raising the matter and advised that it would be discussed in detail later in the meeting (Agenda item 2078 refers) as the matter had been previously raised by the local MP following a request by a resident.

- 2) **Clerks Report:** The Clerk updated Members on action taken since the last meeting and reported on correspondence received
- 3) **Member updates / matters:** Members commented on matters including:
  - a) There has still been no progress on the installation of the replacement bus shelter on Main Road, Thurnham;
  - b) It was reported that there is a lot of litter on A588 and Members enquired as to when a litter pick may be carried out by Lancaster City Council. **ACTION:** Clerk to make enquiries with Lancaster City Council street cleansing team.
  - c) Members continue to raise concerns about Jansen's Pool; Brickcroft Drainage Dyke, the sea wall and an infestation of rats. **ACTION:** Clerk to contact the Environment Agency to request attendance at a meeting of the parish council.
  - d) Members again raised concerns about traffic and parking in Glasson. They were advised that these issues had been raised many times before with County Highways and always with the same response that there is no short-term fix and that the problems reflect modern life in a small village. Members were advised that the parish council can use its power to provide traffic signs on roads (Road Traffic Regulation Act 1984, s72(1) refers) which may provide some help. There was a suggestion that the parish council may wish to consult with the local community on the traffic and parking issues with a view to finding a long-term solution.

After discussion on each of these matters, it was **RESOLVED** that Members reports and updates be noted, and action taken as required.

**2074 Planning applications & statutory consultations:** The following planning applications were considered:

Application No:	Description

There were no planning applications to consider.

**2075 Planning Authority Decisions:** Members considered the up-to-date position on decisions of the planning authority (Lancaster City Council) on planning applications previously deliberated. Members **RESOLVED** that an update be requested regarding outstanding planning applications 19/00891/FUL and 19/00892/LB and that the latest position on planning authority decisions be noted.

**2076 Accounts for Payment:** The following accounts were considered for payment:

Cheque No.	Description	Amount
100385	Mr R Bailey - Clerks Fees & Expenses December 2019	£215.16
100386	Lancaster City Council – Annual Grounds Maintenance	£802.80
100387	Glasson Action Partnership – Volunteers subscriptions	£ 36:00
100388	Susan Croft - Christmas Lights	£ 20:00
100389	Glasson Action Partnership – Grant	£500.00

It was **RESOLVED** that the above accounts be paid.

**2077 Saltcotes Pond:** The Chair and Clerk have been liaising with Glasson Action Partnership, Lancaster & District Conservation Volunteers and the Community Foundations for Lancashire & Merseyside. Regarding the planned project at Saltcotes Pond which includes clearance of the pond and ongoing maintenance and surrounding area.

It was reported that sufficient progress had been made in relation to the insurance position and other assurances for Members to consider approval of the £500 funding being requested by Glasson Action Partnership, which will be matched by Community Foundations for Lancashire & Merseyside to enable the project to be delivered.

After much discussion, it was **RESOLVED** that subject to final confirmation of insurance cover expected in the next few days the award of £500 be granted as well as £36 for the subscription of GAP volunteers with the Lancaster & District Conservation Volunteers as requested (Agenda item 2076 refers to these payments).

**2078 Bus Shelter – Glasson Dock:** Members discussed residents request that a bus shelter be installed in the village following the re-routing of the regular bus service to Lancaster. There was a discussion as to whether the route through the village could be reversed from its current route. If this happened people waiting for the bus in the main part of the village would be able to use the foyer of the public Toilet Block, to wait for the bus in inclement weather.

The Clerk reported that both Lancashire County and Lancaster City Council had made it clear that they would not be able to provide a new bus shelter. Members were informed that if the parish council is minded to provide and maintain a bus shelter, they have the power to do so by virtue of the Local Government (Miscellaneous Provisions) Act 1953, s.4.

Members queried whether the numbers using the bus would warrant the erection of a purpose-built bus shelter should the parish council be able to fund one.

After some discussion it was **RESOLVED** that the Clerk writes to the bus company (understood to be Stagecoach) in the first instance to determine whether the bus route could be reversed and / or to establish usage of the bus from this bus stop, and reports back to the parish council.

**2079 Budget and Annual Precept:** At the December meeting the Clerk had presented a paper setting out an estimate of income and expenditure and an allowance for contingencies for 2020/21 based on budget headings in the current year (2019/20)

Members had resolved to consider the estimated expenditure it would need in 2020/21 to perform its functions and whether any financial reserves needed to be raised to meet estimated future expenditure.

Members discussed possible additional expenditure in 2020/21 whilst acknowledging that a more robust approach should be established to ensure that planning for future years commenced earlier in the year and was based on what the local community thinks the precept should be spent on.

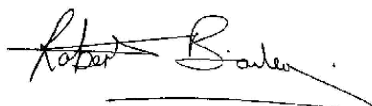
After much discussion about future expenditure and the budget planning process it was **RESOLVED** that the precept to be demanded from the local authority for 2020/21 remains unchanged at £4,600, which equates to £19.32 per annum being charged to a Band D property.

**2080 Parish Clerk Vacancy:** Members were informed that two expressions of interest had been received for this vacancy following recent advertising of the post.

It was **RESOLVED** that a panel of three Members, including the Chair arranges to interview the candidates and be given designated authority to make the appointment subject to the suitability of the candidates.

**2081 Parish Lengthsman:** The Clerk reported that one expression of interest had been received following advertisement of the post of parish lengthsman and details sent out. It was **RESOLVED** that the Clerk provides a further update at the next meeting of the parish council.

**2082 Date of next meeting:** The next meeting of the Parish Council will be on **Monday 3<sup>rd</sup> February 2020**. The meeting closed at 8:30pm



Clerk to the Council Date:

Chair

Date:

# Thurnham with Glasson Parish Council Correspondence – February 2020 meeting



<b>Date</b>	<b>Sender</b>	<b>Topic</b>
01/01/202	Parish Clerk	Agenda Pack
09/01/2020	Lancaster City Council	Planning application: 19/01457/FUL
09/01/2020	Lancaster City Council	Planning application: 19/01507/FUL

# Thurnham with Glasson Parish Council

## Planning Application Comments & Decisions

### February 2020 meeting



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<p><b>19/00891/FUL:</b> Change of use of pub to mixed use unit comprising of bar at ground floor; 2 holiday flats on the first floor; 2 residential flats on the second floor &amp; demolition of rear link &amp; change of use of barn &amp; outbuildings to form 4 2-bed dwellings – Victoria Hotel, Victoria Terrace, Glasson Dock</p>	<p>Support in principle – Comment in history, heritage and character of the building</p>	<p>Awaiting decision</p>
<p><b>19/00892/LB:</b> Listed building application for internal and external alterations to facilitate planning application 19/00891/FUL</p>		
<p><b>17/00965/VCN:</b> Change of use of land to touring caravan site, erection of a facilities building, associated regrading of land, landscaping, formation of access road, lay-bys, &amp; cycle link &amp; creation of wildlife pond – Land at The Hayloft Barn, Ashton Road, Ashton</p>	<p>Support in principle</p>	<p>Application permitted</p>
<p><b>19/01246/REM:</b> Reserved matters application for the erection of 1 dwelling; Woodside, Ashton-with-Stodday, Lancaster</p>	<p>Support in principle</p>	<p>Application permitted</p>